

Parent Council Meeting Minutes – 7 February 2023

Attendees:

Leanne Gordon (Chair), Alexa Pope (Head Teacher), Lynne Yellowlees (Deputy Head Teacher), Sonia Rutherford, Siobhra O'Brien, Poilin Glacken, Emma Ritches, Dee McIntosh, Serena Broadway, Sarah Crole.

Emma, Theresa and Jaime Watson from NECL attended the first part of the meeting.

Apologies:

Naomi Barton, Lee Picken

TOPIC	KEY DISCUSSION POINTS	ACTIONS
NECL Update	Theresa introduced Jaime Watson from NECL to the meeting and provided an update on the Breakfast Club and the After School Club. • The Breakfast Club is now fully staffed. • In regard to the After School Club, two members of staff will be leaving but it has been possible to recruit additional staff so there will be a period of handover. There are now 40 children on Mondays to Wednesdays and Emma advised that the majority of families have their required childcare. • A question was asked in regard to the capacity for the new P1 children starting in August and Emma advising that there are P7s leaving which will free up space for the new P1s. • Emma agreed to send out an email to parents of the new P1s starting regarding availability so that there will be time if they require to find alternatives. • Jaime advising that they will continue to recruit so that there are sufficient staff in place for the new P1s in August. Overall the Breakfast Club and After School Club are in a much more positive position than they were at the start of the term in August.	

Head Teachers Report	<u>Nursery Report</u> • The nursery is now full with 64 spaces allocated and the children who started in January are settling in well. • AP wished to note special thanks to the Lomax family who through fundraising events, donated £4,000 to the school to purchase resources and to update the sensory room. • The nursery are also looking at using the funds for the outdoor area in nursery and P1 and the purchase of loose parts and blocks. <u>School</u> • The staff allocation for August has been confirmed as 14 classes and AP confirming they had dipped below 41 children. • There are 50 places allocated for P1 in August and a number of out of catchment placing requests. • PSA recruitment is now being done centrally as a cost saving measure but this is now proving to be more difficult to recruit to Juniper Green which has never been an issue in the past. • The P7 PSA Mrs Johnson is moving on to Currie HS and Miss Slawson from P1 is also leaving in March. World Book Day • There will be a number of activities taking place in the school for WBD with the theme of families and will tie in with diversity. P4, P5 and P6 Show will be in the last week of the terms with the theme of People who have changed the World. AP has identified that behaviour has not been at its best across the school and so there will be a focus on back to basics and upholding the Juni Way.	
Funding Requests	LYG updating the PC on the agreed funding requests:- • The PC have agreed to fund £750 per year for the next 7 years (at least) to be used to meet the costs of a coach to take the P7s to school camp. • It has been agreed to fund recorders for the P4 learners. LYG asking about funding football strips for the current P4. AP confirming that she had agreed with Michael Gilmartin (the coach for P4) to fund these from the school budget as it was important for the school to have team strips. AP advising that funds had been set aside from years ago to fund balls and medals etc and these funds had been utilised.	

Treehouse Funds	• AP advising that she would like to use part of the funds held in the Treehouse account to buy new books which will cost about £5,000. • AP would also like to start replacing the smart boards in the classrooms that were installed when the school was built. • As per discussions in previous meetings, the Wildlife Garden does need to be upgraded and made for accessible for learners. AP has looked into it and the costs involved could swallow up the funds quickly. • The Agreement with Treehouse was that the funds have to benefit the After School Club and AP has discussed with Emma who confirmed that they would like to use the garden more often. • More thought will be given to how this is progressed.	
Summer Fair	• There was discussion around what format the school fair should take this year and whether there needs to be something different. • ER advised that this would be her last year and she would be happy to help train people up in how to run the school fair. • The summer fair requires lots of volunteers as it is outdoors and lots of different activities. • Further thought to be given to the date of the fair and how it is run.	
Health & Wellbeing Census / iPad Agreements / Annual SG Census	Email system and Health and Wellbeing Census SR made the point that work over the last year is about ensuring data capture and publication is lawful and ethical to ensure safeguarding, consistency in teaching about online safety and that data gathered in surveys is robust and usable. SR thanked NB and AP for support obtaining information in the last month. NB and SR met NPFS in January. Initial enquiries with parents in other regions suggest that other councils limit access to children's email profiles to teachers and children within schools rather than it being open across whole council areas. This needs to be confirmed to be correct for all council areas. CEC suggested to an MSP that those in other council areas using Glow could access children's profiles across Scotland, which they believed makes the Edinburgh system "more secure".	

	SR and NB met Connect in January. They offered support with facilitating meetings with the council and provided contact for legal advice. Agreed to keep this in mind for just now. Thanks to parents who provided guidance and contacts for obtaining legal advice. The Information Commissioner's Office has now confirmed they are in dialogue with the council about the matters raised. Since then, and after some delay, the council has supplied a response to questions sent in January and acknowledged some questions cannot be answered just now. The tone of this response was much improved from previous council communications. A reasonable explanation has been provided about how and when ipads are tracked to reveal their location (to avoid pupils' locations being unnecessarily tracked or home addresses identified). However, this needs to be verified as previous claims of proper process have turned out to be incorrect. Also, information about this must be provided to parents. A new concern raised by a parent last week is that there may be an indicator on a pupil profile in the email system when they are actively online and using the system. This would show others across Edinburgh that the child is able to be directly contacted at that time (possibly late at night while in their bedroom) and could introduce a level of risk. SR to follow up. The council is now working with Information Government, Information Security and ICO to undertake a Data Protection Impact Assessment on the email system. They are awaiting the outcome of a recent scheduled risk audit. The SPSO has estimated that a case officer will be assigned in about three months to look at the complaint. This relates to how the council responded to the parent council and individual parents when we raised safeguarding concerns about the system and the Health and Wellbeing Census. Scottish Government Annual Pupil Census It has been confirmed that as we had discovered, data is gathered on individual pupils annually (not aggregated) but only published at an aggregate level. The council claims that their communication, data protection and privacy statements are accurate. Having quickly reviewed these communications, SR contests this. Among other things, there	
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	is no indication of the scale of the sensitive data being gathered. The communications are not suitable for fluent English speakers and certainly not those who are not fluent. SR will look into this further with other parents.	
Year Group Questions	PM – P7 – Leaving Parties. AP advised that they always fundraise for the leaving party and the children plan the party. AP co-ordinates with the parents to put the plans in to place. AP agreeing to send out a communication to parents to manage expectations.	
AOB	DM thanking AP for the communications around RHSP and that this was appreciated by the parents.	

NEXT MEETING DATE: 7 March 2023 (in person)