

Parent Council Meeting Minutes – 10 May 2023

Attendees:

Leanne Gordon (Chair), Alexa Pope (Head Teacher), Sonia Rutherford, Poilin Glacken, Emma Ritches, Dee McIntosh, Serena Broadway, Stella, Lee Picken, Vasiliki,

Apologies:

Naomi Barton, Siobhra, Sarah Crole

TOPIC	KEY DISCUSSION POINTS	ACTIONS
Head Teachers Report	<u>Nursery Report</u> • The nursery will be full come August and there is unlikely to be a January intake for the Nursery. <u>School</u> • The staff allocation for August has been confirmed as 14 classes. • AP advising that there will be 2 Newly Qualified Teachers joining the school in August and there are teachers due to begin maternity leave after August and recruitment for cover will take place for those posts in due course. • AP advising that the current Primary 4 year group classes will be shuffled going into Primary 5 and the children and parents will be advised of the classes before the end of term. • The Support for Learning programme runs until the end of May so that preparations can be made to be up and running again in August. • The house events held on a Friday have been successful with an emphasis on the children getting to know each other across the year groups. • Sports Day this year has been amended to be more inclusive for all the children in the school. There will be Simon Says Dance in the gym hall, a sensory fun run in the Park, potted sports and competitive races on the Astro. Following Sports Day, feedback will be asked for from the parents. • AP confirming that Reports will be sent home on 23 June.	

Fundraising	AP asking whether it was a possibility for Book Bags which were in a reasonable condition to be returned to the school to be used by the new Primary 1s. The funds that were then normally used for the new book bags could be used to purchase a set of waterproof trousers for the P1 year group. Following some discussion it was agreed that this seemed sensible. The Parent Council confirming that they were agreeable to funding a set of waterproof trousers for the P1 year group. AP then advising that Decathlon had been in touch and were keen to work with the school and so AP will give this some further thought. AP asking whether the PC were prepared to fund the ties for the P7s as they did in the previous year and again this was agreed by those in attendance at the meeting.	
Treehouse Funds	• AP is still awaiting a quote for the proposed works to the Wildlife Garden and will share this once this is received.	
Summer Disco / Autumn Fundraising	• There was discussion around the running of the Summer Disco and how the children should come in and go out of the school. Agreeing that the changes to the previous Halloween Disco worked well with the parents waiting outside to collect the children after the Disco. • LG will draft an email to be sent out by the school in advance of the Disco about the procedures for signing children in to the disco and collecting children at the end. • LG advising that as the PC have committed to various spending commitments we will need to look at an Autumn Fundraiser and there was discussion around a coffee morning with invitations going out specifically to P1 parents. •	
PC Participation / Involvement	• Discussing whether we need to be clearer on what the purpose of the PC is and what we are raising funds for to encourage greater participation and involvement in the PC. • As the school is now in a period of stability following Covid there is perhaps a sense that there is less need for the PC and parent participation.	

	• Suggestions of having more of a focus on social events for families rather than a focus on fundraising. Perhaps a Bingo evening or Beetle Drive for the P1 and P2 families as an opportunity to meet other families in the school.	
Health & Wellbeing Census / iPad Agreements / Annual SG Census	Health and Wellbeing Census Edinburgh Council confirmed to an MSP that they have updated their Data Protection Impact Assessment for the HWBC, which suggests they now recognise there were inaccuracies/omissions in the first version. The Scottish Government published the results of the HWBC in February, and their website says they may supply the data to organisations that request it. Data from Edinburgh children accounts for 17% of the data set. Adding to concerns about the whole project, the Scottish Government included a Data Quality statement which contained several inaccuracies about consent and methodology. This was escalated to the Office for Statistics Regulation who are engaging directly with the Scottish Government about these new issues and they will update in due course. Annual Pupil Census The Office for Statistics Regulation noted the concerns that this is being run without appropriate data governance. However, this is a matter for the ICO in due course. Email system The ICO investigation is ongoing. It seems that in February, the council prepared a Data Protection Impact Assessment for the system which, apparently, was not accepted by the ICO and it took several more weeks to revise it. (An accurate DPIA should have been in place already.) Having done this, the council claims they have recently received positive feedback from the ICO in relation to the DPIA, and have confirmed to the ICO that the recommendations detailed within the DPIA are now being progressed to reduce and eliminate several risks which were identified through the assessment process. It has taken 15 months to get the council to acknowledge there is a problem, so this is the first positive step forward to fixing it. The council says that working with CGI to remove these risks will take several months. CGI is a global IT company with a council contract worth £100m+. There are no plans to tell parents, children and teachers about these risks. It may be appropriate for our parent council to share this information with other parent councils in due course, if it can be done in a way that does not increase the risk for the tens of thousands of children in the system.	

	In the meantime, it looks like the obvious directories and distribution lists have been removed. This makes it less obvious how much data is accessible. It is better not to have a full list of names for each high school. However, the search function still means everyone is easily locatable and it's not possible to use the search without seeing the details of other children and staff. Therefore, children's data (and staff data) is still breached. Last year, we escalated a complaint to the SPSO about how the council had dealt with us as parents as this was the next step provided in the council's final response to our complaint in June 2022. SPSO advised that there would be a wait of several months before they could review it, but in the meantime, we would need to escalate direct to the ICO as some elements of the complaint come under their remit. Early in 2023, SPSO were advised that the ICO was now looking into the matter. On 3 April the SPSO have replied saying: <i>"Your complaint is primarily regarding information management/misuse. This is something that would come under the remit of the ICO. The ICO have been set up specifically to look at complaints of this nature and will have specialist expertise on this area. Given this, I consider they are better placed to consider your complaints, so I have decided not to investigate at this time while their consideration is ongoing. If, after you have concluded the ICO's process, there are elements of your complaint that have not been considered or investigated, it will be open to you to return to us. We will then reconsider whether we should investigate at that time. I will ask the council to write to you following the ICO's involvement to clarify their position."</i> This is a reasonable and logical response.	
Year Group Questions	• LP – An email from a parent had asked whether the wearing of PE kits to school would continue. AP agreed that she would send out a survey to parents asking if they were happy for this to continue. • It was asked whether the school could send out a date for the diaries at the start of the year and try to give as much notice as possible of dates as it was sometimes difficult to take time off work / make alternative arrangements if dates change at the last minute. It was accepted that sometimes dates needed to change at short notice/circumstances outside the school's control but AP agreeing to send a list of dates at the start of the year.	

AOB	• An issue was raised around equality in the school and wider equality issues in the community but due to time constraints this was not discussed fully at this meeting.	
-----	--	--

NEXT MEETING DATE: AGM in September – date TBC