

Parent Council Meeting Minutes – Tuesday 15th June 2021 Meeting via Microsoft TEAMS

Attendees:

Lee Picken (Chair), Dee McIntosh (Secretary), Serena Broadway, Ian Simpson, Leanne Gordon, Alexa Pope (Head Teacher), Ingrid Donaldson, Neil Rudram (Treasurer), Sonia, Rutherford, Poilin Glacken, Dani Dinwoodie and 1 guest parent.

Apologies:

Catherine Salmond, Naomi Barton, Gillian Smith, Sara Pellegrini, Ruth Gaffney, Mhari Hargreaves

TOPIC	KEY DISCUSSION POINTS	ACTIONS
Head Teachers Report	School Improvement Plan 1. School Improvement Priorities are based on 3 key areas: a. Wellbeing and resilience b. Teaching, learning and assessment c. Equality and inclusion 2. A focus at the moment is on reconnecting relationships. At each break 2 year stages are typically sharing the playground this year. This has been very positive in the main but some children are struggling with having to share their play spaces with more people. 3. They are looking at the way staff assess their children. They want to move away from marking every piece of work handed in and move towards more timely 1:1 feedback and peer assessment. The school strongly believe in raising attainment for all children. 4. The school are still waiting on residual money left over from the Treehouse accounts when they closed down and handed over to NECL. Support from PC may be needed to help spend this money when the time comes. 5. The school are using a chunk of their PEF money to reappoint Jacqui Edwards and to recruit for another PSA. They wish to invest money in a play, therapy room for children with specific learning needs. Literacy and numeracy would be taught here through play. 6. Lex would like the school to review their vision and values to reflect the current cohort of children and their views. They would like to review the Juni Way too. Nursery Update	• AP to ensure the link to the website for isolating learner is include in the newsletter / sway soon.

	7. The nursery has moved to 1140 hours operation and have aligned their opening hours to the school day as far as possible. Not all parents are using their 1140 hour allocation and are building up to it. 8. They still operate 2 bubbles even through this is not strictly required. 9. There is space in the nursery for 64 children and they have 61 allocated spaces at the moment. After Christmas they may have space to take in another 3. These spaces will be allocated based on positions on the waiting list. 10. Children have settled in well and this was helped by the fact the nursery held garden visits before term started. 11. Nursery improvement plan key points are that they are moving to using online learning journals again, they are seeking to create a gender neutral and inclusive environment and Mrs Wilson will be restarting a forest school programme. General 12. Lex gave a health and safety update. Number of reported covid cases in schools are on the rise across the city. Our school is seeing a similar rise. This has been difficult to manage as are the staff absences. 13. Meet the teacher sways will be sent out this week. 14. This week lunch in the canteen is being reintroduced (rather than in classrooms). This will be slowly introduced and younger year stages will go in first – a year stage per day. 15. PE has resumed indoors for P1 and P2 for both days per week. P3 have one PE session indoors per week and one outdoors. P4 and up are all still outdoors. PG asked if there was a link to a website that could be used by children in isolation to help them to work out what work to focus on. A link was shared via the chat function on our zoom call and AP said this will be shared in the newsletter at some point. However, AP did state that this link should ONLY be used if your child is in isolation. It is not meant to be used as a top up for learning by parents or children.	
Parent Council	• Lee noted that there were no new parents from P1 joining the AGM tonight. Suggested we may need to have a cheese and wine night or equivalent to try and encourage new parents in. • It was noted that due to the pandemic, (esp P1 and P2 and those new to the school in later years) parents hadn't gotten to know each other very well and we felt the PC should try and do something to help fill this gap. • A few suggestions were floated that would help both of the above points; ○ Friday meet up at the park with a member of the PC there to explain what we do ○ Create a facebook group for parent council and advertise vacancies and explain what we do ○ Ask the class reps to organise something for their year stages	• LP to confirm remaining class reps • Class reps to consider how to bring parents together in their year stage – park

	- Year stage reps were agreed and gaps noted. They are as follows: - Nursery – Need a new class rep. Perhaps Sarah C would take this on? - P1 – was Gillian Smith last year so this will need to be checked - P2 – was Catherine Salmond last year so this will need to be checked - P3 – Serena Broadway and Leanne Gordon agreed to cover this again - P4 – was Ruth Gaffney last year so this will need to be checked. Vasiliki agreed to take this on otherwise. - P5 – Dani Dinwoodie agreed to cover this again - P6 – Poilin Glacken agreed to cover this again - P7 – Mhari Hargreaves agreed to cover this again	meet up, social night etc.
Fundraising & Treasurers Report	- SR gave an overview of fundraising for 2020/21. Overall we raised around £5000 last year which was brilliant given the restrictions we were working within. The money was raised from the following activities: - Zoom wine tasting which was very successful. 90 tickets to 60 families were sold. - Tea towels and Calendars. Consider redoing but possibly bringing the whole school into the calendar. - Refunds on school fruit payments when school was closed were donated back to the school. - Books uncovered sold via Mollys Deli. Very labour intensive. - Santa messages for donations. This was a huge amount of work. - Halloween hunt. This was a huge success and we would like to redo this in 2021. - As Kirsty Cummings has left the Parent Council and Fundraising Committee, Sonia highlighted that she will need more support going forward. A suggestion was made by AP to enlist the help of S6 students at CCHS. AP would coordinate this. LG offered to help organise the Halloween Hunt. - NR provided us with his Treasurers report for 2020/21. Our opening balance was c.£9040 and closing balance was c. £6920. Our income levels has significantly dropped relative to previous years. - We have committed to spending £500 on Twinkl resources for the school and nursery, £1000 on playground maintenance and £2000 on Christmas party prizes. We like to have a £2000 reserve at all times. This means that we have around 1 more year left of funds if we continue to spend at this rate and take in no more income. - We do have a second account that we believe has around £8000 in it. However, NR doesn't have access to see this account.	- AP to request support from S6 students to help SR with fundraising tasks. - LG to support SR with Halloween Hunt.

Official Appointment	• LP agreed to stay on as chair. DM agreed to stay on as Secretary. NR agreed to stay on as Treasurer. SR agreed to continue heading up Fundraising Committee. • It was noted that LP cannot continue as chair for another year after this one. • All positions need to be advertised very early in the year to find replacements. We cannot wait until the AGM next year to hope we have volunteers. • LP suggested having an EGM in May next year to help support recruitment. We should organise this in Spring next year and add to the newsletter. • AP suggested that we could video meetings which would help with minute taking.	
AOB	• DM asked for an update wrt Active Schools. AP informed that across the Scottish Government want active school clubs to be free for every child. Clubs cannot return until after September in school as still currently not allowed non staff members to be on the premises. • Mr Anderson has agreed to take a running club at school. There may be some clubs run as a cluster group rather than at school level. These would be run out of CCHS. There is a suggestion that there may be a gymnastics club, hockey club and tennis club. • DD raised a request to have a thrift shop on site in the school where donations would be taken and it would be open at specific times for parents to come and buy second hand goods. AP to consider where this could be situated and suggested Nicola Roache and Jenny Adams could help in setting this up. • AP highlighted that they are hoping volunteers will be allowed back into the school soon. They would only do this once they felt it was safe for the volunteers to be in school. • DM asked if staff update could be given in the next newsletter i.e. who is our deputy head of the upper school and where it Miss Harper. AP said she would do a brief update. • DM asked whether buddy system would be introduced again this year. AP said absolutely! • DM asked whether parents would be able to contact teachers directly or whether management team would rather everything went through admin staff first. AP said she would put an update in the newsletter and would prefer everything go through the Juni Admin email account for filtering.	• AP to consider where thrift shop could be located on site

NEXT MEETING DATE: Tuesday 5th October